**DESCRIPTION OF ASSIGNMENT:**

Create activities for open house that will include all family members interacting with the teacher and the classroom.

**PURPOSE OF ASSIGNMENT:**

Through completion of this assignment you should have a clearer picture of what you will do as a professional during open house to make families feel at home and welcome in your classroom. You will also gain practice in preparing materials to use in your future classroom.

**PROCESS:**

There are four basic parts of this assignment: personalized invitations, a creative bulletin board or display, a teacher presentation, and fun activities. Below are specific components you are to cover:

* Personalized Invitations
  + Although your school will send home generic flyers for the event, create an interesting, personalized invitation to send home with each child.
* Creative Bulletin Board or Display
  + Using either computer generated designs or your own paper and pencil artwork, create a bulletin board or display to welcome parents into your classroom. It may or may not have elements of student created materials.
* Teacher Presentation
  + Using PowerPoint or KeyNote, create a presentation to share with parents at open house using the following guidelines:
    - Tell a little about yourself
    - Give an overview of exciting events planned for the upcoming year
    - Share your daily schedule
    - Explain procedures, routines, subjects, etc…
    - Spend a few minutes discussing assessment
    - Review the behavior plan
      * Rules, rewards, and consequences
    - Answer parent questions
      * Note cards or call out approach
* Fun Activities
  + Create at least three fun activities you will do with the parents and families who attend open house.
  + For each list a title and a one paragraph description, as well as any relevant handouts.

**RESOURCES:**

Classroom notes and discussions

**LOGISTICS:**

Due date: TBA

Percentage of course grade and points possible: 15% of total course grade

Format/Citations: APA; all documents word processed and professional